
June 7, 2006

ADVICE 2011-E
(U 338-E)

PUBLIC UTILITIES COMMISSION OF THE STATE OF CALIFORNIA
ENERGY DIVISION

SUBJECT: Establishment of Cool Centers in SCE Service Territory During
the Summer of 2006 and Recovery of Cool Center-Related
Costs

Southern California Edison Company (SCE) hereby submits for filing the following changes to its tariff schedules. The revised tariff sheets are listed on Attachment A and are attached hereto.

PURPOSE

This advice filing seeks the California Public Utilities Commission's (Commission) approval for establishing a Cool Center Program in SCE's desert communities during the summer of 2006. The purpose of SCE's proposed 2006 Cool Center Program is to provide a safe, cool place where low-income, senior and disabled residents living in isolated, extreme climate areas can gather during the hot summer months. Cool Centers provide the target population an alternative to running their refrigerated air-conditioning systems, and provide a place to learn about low-income and energy efficiency programs, energy conservation and other available community programs.

The Commission, in Decision 05-12-026 (D.05-12-026),¹ directed SCE to work with the Division of Ratepayer Advocates (DRA), the Low Income Oversight Board (LIOB), community organizations, and others to develop a low-cost plan for reviving the Cool Center Program for the summer of 2006, and included \$95,000 for funding Cool Centers within the authorized 2006 CARE budget.²

¹ *Opinion Approving 2006-2007 Low Income Programs and Funding for the Larger Energy Utilities and Approving New Low Income Energy Efficiency Program Measures for 2006*, dated December 15, 2005.

² D.05-12-026, p. 12, Conclusions of Law 6, Ordering Paragraph 2, Ordering Paragraph 13.

SCE requests that the Commission modify Preliminary Statement, Part FF, the Public Purpose Program Adjustment Mechanism (PPPAM), to record all incremental Cool Center-related expenses incurred during the summer of 2006, that are in excess of the \$95,000 currently authorized for the Cool Center Program, not to exceed \$461,000.

At the LIOB meeting on May 2, 2006, the LIOB in a formal motion supported SCE's proposal to file its request for approval of its 2006 Cool Center Program through an advice filing. Also, at the May 2, 2006 meeting, the LIOB requested that SCE provide information on its historical Cool Center Program operations, including the relationship between expenditures and number of participants. Information regarding SCE's 2001 through 2004 Cool Center Programs is provided herein in Attachment H.

BACKGROUND

On July 1, 2004, SCE filed Application 04-07-012 requesting approval of SCE's program plans, budgets, and ratemaking treatment for the 2005 low income assistance programs, including LIEE, CARE and Cool Centers. Subsequently, in Decision 05-04-052 (D.05-04-052),³ the Commission eliminated the following budget categories from SCE's 2005 Cool Center Program proposal (which were previously permitted in SCE's 2001-2004 Cool Center Programs): rent, utilities, insurance, janitorial services, other overhead costs, transportation (bus passes, vehicle rental, fuel costs), staffing at Cool Centers, as well as snacks and beverages for Cool Center attendees. SCE had proposed a budget of \$475,000 for the 2005 Cool Center Program based on the previous years' Programs. The Commission in D.05-04-052 reduced this amount by \$380,000, leaving \$95,000 to operate SCE's 2005 Cool Center Program.

SCE contacted its active Cool Center operators to discuss program changes that were directed by the Commission in D.05-04-052. All program operators declined participation due to the new limitations on eligible expense categories for reimbursement and concern over income qualifying Cool Center attendees. Based on the input received from the existing active contractors, SCE was unable to operate the Cool Center Program in 2005.⁴

On June 1, 2005, SCE filed Application 05-06-009, requesting approval of SCE's program plans, budgets, and ratemaking treatment for the 2006 low income assistance programs, including LIEE and CARE. SCE did not file program plans and budgets for a 2006 Cool Center Program, due to the then recent issuance of D.05-04-052, and the desire by the Commission to evaluate 2004 and 2005 program data prior to addressing plans for Cool Centers in 2006.

³ *Interim Opinion Approving 2005 Low Income Energy Efficiency (LIEE) and California Alternate Rates for Energy (CARE) Programs for Pacific Gas and Electric Company, Southern California Edison Company, Southern California Gas Company, and San Diego Gas & Electric Company*, dated April 21, 2005.

⁴ The \$95,000 of 2005 Cool Center Program funding was used for other CARE administration activities.

In D.05-12-026, in which the Commission approved 2006 low-income programs and funding, the Commission stated that its “goal in D.05-04-052 was to reduce the cost of running these Cool Centers, not to shut them down” and asked that SCE and the DRA work with the LIOB, community groups and others to develop a low cost plan for reviving the Cool Centers for service in the summer of 2006.⁵ The Commission maintained \$95,000 in funding for the 2006 Cool Center Program.⁶

2006 COOL CENTER PROGRAM

In an effort to comply with the directives set forth in D.05-12-026, SCE proposed two meetings with past Cool Center contractors and other interested parties in an effort to collect the necessary information to propose a cost effective 2006 Cool Center Program.⁷ Based on the input received at the meeting on March 23, 2006, the potential 2006 Cool Center contractors will require funding in the budget categories that were denied by the Commission in D.05-04-052 (e.g., snacks and beverages, paid staffing at Cool Centers, transportation, administrative expenses, etc.).

Based on the information provided, SCE’s 2006 Cool Center Program proposal is designed to provide services to isolated communities located in extreme climate areas where few public facilities are available for use to offer relief from the heat during the hot summer months. SCE expects to provide the Cool Center activities in 2006 at a cost of \$556,000, which is higher than actual 2004 expenditures primarily due to the increased number of operation days and the establishment of additional Cool Center sites. With an expected start date of June 19, 2006, the number of operation days will nearly double. SCE anticipates that this proposed budget will fund approximately 20 Cool Centers in the target communities providing the basic services required. A copy of SCE’s 2006 Cool Center Program budget is attached hereto as Attachment B.

Whenever possible, SCE will contract with its 2004 site operators to maximize opportunities to reduce costs through use of existing infrastructure, equipment, and expertise. In some areas, SCE may find it more efficient to work with new Community Based Organizations (CBOs) that are located in these communities.

⁵ D.05-12-026, Conclusions of Law 6, Ordering Paragraph 13, and p. 12, (“We ask SCE and ORA to work with the Low Income Oversight Board, community and consumer groups, major corporations, government centers and others to develop a low cost plan for reviving the Cool Centers for service in the summer of 2006 and to submit it to this Commission for approval, if necessary. SDG&E should contribute to this effort, as appropriate. If doing so will require a modification of the directives set forth in D.05-04-052, the participants need to let us know. We only ask that any such proposal be closely tailored to contain costs while providing meaningful services.”).

⁶ D.05-12-026, Ordering Paragraph 2.

⁷ SCE proposed two meetings: March 23, 2006 in Rialto, California and March 24, 2006 in Barstow, California. There were no attendees at the meeting on March 24, 2006.

The Cool Centers will target low-income, senior, and disabled populations, who least can afford high energy costs, to visit a Cool Center in lieu of cooling their own homes in an attempt to alleviate their home electrical usage, reduce their energy bills, and provide comfort. The Cool Centers will also provide a place for the target population to learn about low-income and energy efficiency programs, energy conservation, and other available community programs.

SCE has identified 20 possible communities that meet these criteria for Cool Centers. These include Cathedral City, Landers, Joshua Tree, Victorville, Hesperia, San Bernardino, Rubidoux, Highgrove, Perris, Redlands, Yucaipa, Blythe, Adelanto, Palm Desert, and additional centers within Riverside County. SCE anticipates the Cool Center Program operating from June 19, 2006 through October 15, 2006. SCE proposes that the minimum hours of operation for each Cool Center site shall be 10:00 a.m. to 5:00 p.m., Monday through Friday. SCE further proposes that all Cool Center site locations shall be accessible to persons with disabilities.

Attachment C hereto is a copy of the 2006 Cool Center Program Planning Meeting Discussion Points. Attachment D hereto is SCE's proposed standard Cool Center Scope of Work identifying the tasks necessary to be performed. Attachment E hereto is a copy of SCE's proposed template for the 2006 Cool Center Program Operational Plan for each Cool Center under consideration, including a description of the types of program expenditures that would be reasonably charged to the Program. Attachment F hereto is the 2006 Cool Center Program Sign-In Sheet. Attachment G hereto is the 2006 Cool Center Program Monthly Report that would be prepared each month by operators of the Cool Centers.

2006 COOL CENTER RATEMAKING

In this advice letter, SCE seeks to modify Preliminary Statement, Part FF, PPPAM, to record up to \$461,000 (\$556,000 less \$95,000 authorized in D.05-12-026) in incremental costs associated with implementing the 2006 Cool Center Program.

As part of a 2003 agreement with DRA regarding the Cool Center Program, SCE agreed that future funding requests for Cool Center Programs, including rate recovery, would be made through a formal application with the Commission. In recent discussions, however, DRA agreed that it is appropriate for SCE to seek approval of its 2006 Cool Center Program proposal through an advice filing rather than a formal application. Moreover, at the LIOB meeting on May 2, 2006, in a formal motion, the LIOB supported SCE's proposal to file its request for approval of its 2006 Cool Center Program through an advice filing. The LIOB also agreed that it was not necessary for SCE to file a Petition for Modification of D.05-04-052 in order to include the previously excluded expenditures in its 2006 Cool Center Program.

In D.05-12-026, the Commission included \$95,000 for Cool Center Programs in SCE's authorized 2006 CARE administration revenue requirement. Through the operation of

SCE's adopted CARE Balancing Account (CBA), on a monthly basis, SCE compares the actually incurred CARE administration expense, including Cool Center Program costs, with the authorized CARE administration revenue requirement. As discussed above, in this advice filing, SCE requests that the Commission modify the PPPAM to record all incremental Cool Center Program-related expenses incurred during the summer of 2006 not to exceed \$461,000, that are in excess of the \$95,000 currently authorized for Cool Center Programs. Therefore, SCE will record the first \$95,000 of actually incurred 2006 Cool Center Program costs in the CBA, and all additional Cool Center Program costs will be recorded in the PPPAM.

EFFECTIVE DATE

SCE respectfully requests that the Commission rule expeditiously on this advice filing so that SCE's Cool Center Program can be implemented by June 19, 2006. The LIOB further agreed by formal motion to support SCE's request to ask the Commission to act expeditiously on SCE's advice filing for establishment of its 2006 Cool Center Program, due to the imminence of the beginning of the hot summer season.

NOTICE

In consideration of the need to implement the Cool Center Program by the summer of 2006, which is upon us, SCE requests expedited treatment of this advice filing and a limitation of any protest period to no more than 5 days after the date of this advice filing. Protests should be mailed to:

CPUC, Energy Division
Attention: Tariff Unit
505 Van Ness Avenue
San Francisco, California 94102
E-mail: jjr@cpuc.ca.gov and jnj@cpuc.ca.gov

Copies should also be mailed to the attention of the Director, Energy Division, Room 4004 (same address above).

In addition, protests and all other correspondence regarding this advice letter should also be sent by letter and transmitted via facsimile or electronically to the attention of:

Akbar Jazayeri
Vice President, Revenue and Tariffs
Southern California Edison Company
2244 Walnut Grove Avenue
Rosemead, California 91770
Facsimile: (626) 302-4829
E-mail: AdviceTariffManager@sce.com

Bruce Foster
Senior Vice President of Regulatory Operations
c/o Karyn Gansecki
Southern California Edison Company
601 Van Ness Avenue, Suite 2040
San Francisco, California 94102
Facsimile: (415) 673-1116
E-mail: Karyn.Gansecki@sce.com

There are no restrictions on who may file a protest, but the protest shall set forth specifically the grounds upon which it is based and shall be submitted expeditiously.

In accordance with Section III, Paragraph G, of General Order No. 96-A, SCE is serving copies of this advice filing to the interested parties shown on the attached GO 96-A service list and R.04-01-006. Address change requests to the GO 96-A service list should be directed by electronic mail to AdviceTariffManager@sce.com or at (626) 302-2930. For changes to all other service lists, please contact the Commission's Process Office at (415) 703-2021 or by electronic mail at Process_Office@cpuc.ca.gov.

Further, in accordance with Public Utilities Code Section 491, notice to the public is hereby given by filing and keeping the advice filing open for public inspection at SCE's corporate headquarters. To view other SCE advice letters filed with the Commission, log on to SCE's web site at <http://www.sce.com/AboutSCE/Regulatory/adviceletters>.

For questions, please contact John Fasana at (626) 302-8199 or by electronic mail at john.fasana@sce.com.

Southern California Edison Company

Akbar Jazayeri

AJ:ss:sq
Enclosures

CALIFORNIA PUBLIC UTILITIES COMMISSION

ADVICE LETTER FILING SUMMARY ENERGY UTILITY

MUST BE COMPLETED BY UTILITY (Attach additional pages as needed)

Company name/CPUC Utility No.: Southern California Edison Company (U 338-E)

Utility type:

ELC GAS
 PLC HEAT WATER

Contact Person: James Yee

Phone #: (626) 302-2509

E-mail: James.Yee@sce.com

EXPLANATION OF UTILITY TYPE

ELC = Electric GAS = Gas
PLC = Pipeline HEAT = Heat WATER = Water

(Date Filed/ Received Stamp by CPUC)

Advice Letter (AL) #: 2011-E

Subject of AL: Establishment of Cool Centers in SCE Service Territory During the Summer of 2006 and Recovery of Cool Center-Related Costs

Keywords (choose from CPUC listing): Compliance, Air Conditioning, Balancing Account

AL filing type: Monthly Quarterly Annual One-Time Other _____

If AL filed in compliance with a Commission order, indicate relevant Decision/Resolution #:
D.05-12-026

Does AL replace a withdrawn or rejected AL? If so, identify the prior AL: _____

Summarize differences between the AL and the prior withdrawn or rejected AL¹: _____

Resolution Required? Yes No

Requested effective date: 6/19/06 No. of tariff sheets: -3-

Estimated system annual revenue effect (%): _____

Estimated system average rate effect (%): _____

When rates are affected by AL, include attachment in AL showing average rate effects on customer classes (residential, small commercial, large C/I, agricultural, lighting).

Tariff schedules affected: Preliminary Statement Part FF, Table of Contents

Service affected and changes proposed¹: _____

Pending advice letters that revise the same tariff sheets: 1986-E

¹ Discuss in AL if more space is needed.

Protests and all other correspondence regarding this AL are due no later than 5 days after the date of this filing, unless otherwise authorized by the Commission, and shall be sent to:

CPUC, Energy Division
Attention: Tariff Unit
505 Van Ness Ave.,
San Francisco, CA 94102
jjr@cpuc.ca.gov and jnj@cpuc.ca.gov

Akbar Jazayeri
Vice President, Revenue and Tariffs
Southern California Edison Company
2244 Walnut Grove Avenue
Rosemead, California 91770
Facsimile: (626) 302-4829
E-mail: AdviceTariffManager@sce.com

Bruce Foster
Senior Vice President of Regulatory Operations
c/o Karyn Gansecki
Southern California Edison Company
601 Van Ness Avenue, Suite 2040
San Francisco, California 94102
Facsimile: (415) 673-1116
E-mail: Karyn.Gansecki@sce.com

Cal. P.U.C. Sheet No.	Title of Sheet	Cancelling Cal. P.U.C. Sheet No.
Revised 40928-E	Preliminary Statement Part FF	Revised 40528-E
Revised 40929-E	Table of Contents	Revised 40694-E
Revised 40930-E	Table of Contents	Revised 40772-E

PRELIMINARY STATEMENT

Sheet 6

(Continued)

FF. PUBLIC PURPOSE PROGRAMS ADJUSTMENT MECHANISM

3. Operation of the PPPAM (Continued)

B. CPUC Public Purpose Programs Balancing Account

1. Credit equal to other CPUC PPP Revenue;
2. Debit equal to Low Income Energy Efficiency (LIEE) revenue requirement (the annual CPUC-authorized amount, divided by twelve);
3. Debit equal to California Alternate Rates for Energy (CARE) Administrative Costs revenue requirement (the annual CPUC-authorized amount, divided by twelve);
4. Debit equal to recorded monthly incremental administrative and general expenses associated with the CARE Program which are defined as costs, including labor overheads resulting from performing incremental activities which would not have been incurred absent the CARE Program.
5. Debit equal to recorded Intervenor Compensation costs, as authorized by the CPUC;
6. Debit equal to the annual transfers from the following:
 - (1) RD&D Royalties Memorandum Account; ^{1/}
 - (2) Energy Efficiency DSM Memorandum Account
7. Debit equal to the transfers from the following, subsequent to CPUC approval;
 - (1) Energy Efficiency Program Adjustment Mechanism (EEPAM);
 - (2) DSM Adjustment Clause (DSMAC);
 - (3) Low Income Energy Efficiency Program Adjustment Mechanism; and
 - (4) Invest^{SCE} Pilot Program Adjustment Mechanism
8. Debit equal to recorded Cool Centers program costs for Summer 2006 (not to exceed \$461,000). (T)
9. Debit equal to one-twelfth of the annual authorized incremental procurement-related energy efficiency revenue requirement. (T)
10. Debit equal to other amounts as authorized by the CPUC;

The sum of the items (1) through (10) equals the activity recorded in the CPUC Public Purpose Programs Balancing Account each month.

Interest shall accrue monthly to the PPPAM by applying the Interest Rate to the average of the beginning and ending monthly PPPAM balances.

^{1/} Disposition of these balances are pending in Application 00-03-047, Regulatory Account Balance Transfer Proceeding.

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(To be inserted by utility)
Advice 2011-E
Decision 05-12-026

Issued by
Akbar Jazayeri
Vice President

(To be inserted by Cal. PUC)
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Effective _____
Resolution _____



TABLE OF CONTENTS

Sheet 1

Cal. P.U.C.
Sheet No.

TITLE PAGE11431-E

TABLE OF CONTENTS - RATE SCHEDULES 40929-40930-40639-40640-40641-40642-40510-E (T)

TABLE OF CONTENTS - LIST OF CONTRACTS AND DEVIATIONS40510-E

TABLE OF CONTENTS - RULES40643-E

TABLE OF CONTENTS - BASELINE REGIONS40511-E

TABLE OF CONTENTS - SAMPLE FORMS40592-40644-37804-40593-35196-40645-E
.....36854-E

PRELIMINARY STATEMENT:

A. Territory Served22909-E

B. Description of Service22909-E

C. Procedure to Obtain Service22909-E

D. Establishment of Credit and Deposits22909-E

E. General..... 22909-27629-2763038292-E

F. Symbols27630-E

G. Gross Revenue Sharing Mechanism 26584-26585-26586-26587-27195-27196-27197-E
.....27198-27199-27200-27201-E

H. Baseline Service 11457-31455-11880-11881-31679-E

I. NOT IN USE..... -E

J. Employee-Related Balancing Account.....36295-E

K. Nuclear Decommissioning Adjustment Mechanism 36582-36583-E

L. Other Distribution Adjustment Mechanism
.....38293-36584-40360-36297-E

M. Income Tax Component of Contributions 34071-27632-E

N. Memorandum Accounts..... 21344-40604-39144-37828-37770-31526-40605-36506-34416-E
36507-34418-40384-40385-40386-40387-40388-40389-37776-27542-26595-27643-27644-E
27645-27646-27647-27648-27649-27650-27651-27652-27653-27654-27655-27656-31327-E
26596-36797-21960-34441-34442-22546-27658-23703-27829-29774-29775-29776-37829-E
27663-39057-36591-30057-30058-30059-30060-26484-26485-23212-28280-24197-29470-E
26486-29471-24199-29472-23221-23222-23223-24200-26487-29473-23227-37099-28282-E
39145-24477-24812-223,80-28283-22621-36593-24272-27015-30234-27476-26007-26757-E
26996-26735-33597-27500-27424-27425-27477-29778-28408-29789-29488-36594-35952-E
..... 36595-32988-33085-36596-34420-31665-31936-32936-33531-37830-E

O. California Alternative Rates for Energy (CARE) Adjustment Clause
..... 34705-36471-36472-36473-3659838294-E

P. Optional Pricing Adjustment Clause (OPAC)..... 27670-27671-27672-27673-27674-E

(Continued)

(To be inserted by utility)
Advice 2011-E
Decision 05-12-026

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Resolution _____

TABLE OF CONTENTS

Sheet 2

(Continued)

Cal. P.U.C.
Sheet No.

PRELIMINARY STATEMENT: (Cont'd)

Q.	Demand Side Management Adjustment Clause (DSMAC).....	24255-21355-20380-E
	20381-22167-20383-21356-30264-20386-E
R.	Historical Procurement Charge Balancing Account.....	37080-E
S.	Procurement Energy Efficiency Balancing Account (PEEBA)	35953-E
T.	Electric and Magnetic Fields Measurement Program.....	18319-18320-18321-E
U.	California Solar Initiative Program Balancing Account (CSIPBA)	40361-40362-E
V.	Hazardous Substance Cleanup Cost Recovery Mechanism	37646-22174-E
	27264-31561-31527-31528-18857-22175-18859-18860-18861-18862-18863-E
W.	Departing Load and Customer Generation Departing Load (CGDL) Cost Responsibility	33558-39862-33560-39863-33562-E
	33563-33564-33565-33566-33567-33568-33569-33570-33571-33572-33573-33574-33575-E
X.	Research, Development and Demonstration Adjustment Clause (RDDAC)	40713-40714-E
Y.	Demand Response Program Balancing Account (DRPBA).....	40390-40715-40392-40393-E
	40394-40395-E
Z.	Family Energy Rate Associates Balancing Account.....	36373-36374-E
AA.	California Alternate Rates for Energy (CARE) Balancing Account ...	39362-39363-34445-36298-E
BB.	PBR Distribution Revenue Requirement Adjustment Factor (PDRRAD)	31330-31331-31332-31333-35496-31335-31336-31337-E
CC.	PBR Distribution Performance Mechanism (PDPM)	32057-31339-32058-31341-31342-E
	31343-32059-32060-32061-32062-32063-32064-32065-32066-32067-32068-32069-32070-E
	32071-32072-E
DD.	Cost Of Capital Trigger Mechanism	31356-35497-31358-32074-31360-E
EE.	Electric Deferred Refund Account (EDRA)	21212-26600-E
FF.	Public Purpose Programs Adjustment Mechanism	40523-40524-40525-40526-40527-E
	40928-40529-E
	36299-33005-E
GG.	Energy Efficiency Program Adjustment Mechanism (EEPAM)	40530-E
HH.	Low Income Energy Efficiency Program Adjustment Mechanism (LIEEPAM).....	30278-24259-E
II.	Bond Charge Balancing Account (BCBA).....	32855-32234-32235-E
JJ.	Direct Access Cost Responsibility Surcharge Tracking Account.....	40656-40657-40658-E
KK.	NOT IN USE	-E
LL.	NOT IN USE.....	-E
MM.	Community Choice Aggregation Implementation Cost Balancing Account.....	39864-E
NN.	Mohave Balancing Account.....	40716-40717-40718-E
OO.	Pension Costs Balancing Account	40719-40720-40721-E
PP.	Post Employment Benefits Other Than Pensions (PBOP) Costs Balancing Account	40722-40723-40724-E
QQ.	NOT IN USE	-E
RR.	NOT IN USE	-E
SS.	NOT IN USE	-E
TT.	NOT IN USE	-E
UU.	Late Payment Charge Revenue Balancing Account (LPCRBA).....	40725-40726-E
VV.	NOT IN USE.....	-E
WW.	Community Choice Aggregation Cost Responsibility	
	Surcharge Tracking Account.....	37950-E
XX.	NOT IN USE	-E
YY.	Base Revenue Requirement Balancing Account (BRRBA)	40727-40728-40729-40730-E
	40731-40732-40733-40734-40735-40736-40737-40738-E
ZZ.	Energy Resource Recovery Account	40739-40740-34480-40577-39727-40741-40742-E
AAA.	Post Test Year Ratemaking Mechanism (PTYR)	40743-40744-40745-40746-E
	36622-36623-36624-36625-36626-E
BBB.	Employee Safety and Distribution Reliability Performance Incentive Mechanism (SRPIM)	36627-36628-36629-E

(T)

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Decision 05-12-026

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Vice President

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ATTACHMENT B - SCE's Proposed 2006 Cool Center Activities and Budget

Category	Description of Expenditures	Budget Amount
SCE Program Oversight (All other categories are for agencies operating Cool Centers)	These dollars are allocated for labor costs associated with planning and management oversight. This line item covers review and reconciliation of monthly expenditure reports, facilitating payments, ensuring all program guidelines are adhered to, any necessary training re: monthly reports, communicating key information to the agencies, etc.	\$73,304
Administrative	Incremental costs for the following: janitorial, insurance, office supplies, rent, bookkeeping, photocopying, management oversight, and other miscellaneous administrative expenses. Incremental costs are those costs that would not have been incurred by the Agency but for the operation of the Cool Center. <u>Exclusions:</u> Capital improvement items such as furniture, appliances, etc. are not covered by this program.	\$122,000
Utilities	Proportional electricity costs for actual space used for Cool Center activities.	\$41,178
Supplies	Office supplies, activity items, etc.	\$18,882
Outreach/Education	Printing and distribution of informal flyers or brochures, banners, etc., for use in providing outreach for the Cool Center; educational workshops or other assistance to inform Cool Center participants about other energy conservation or low-income programs. Note: SCE will provide some materials concerning its other energy efficiency and low-income programs for distribution to Cool Center participants.	\$57,142
Transportation	Bus passes, vehicle rental, and fuel costs to provide transportation for the target populations only. <u>Exclusions:</u> Costs to transport participants who are not members of the target population or to pay for non-Cool Center vehicle operation, and mileage associated with rental vehicles (unless charges are included in the rental contract), are not covered by this program.	\$47,142
Personnel/Staff	Incremental compensation for existing on-site staff members to provide direct support of Cool Center activities at a location; and/or full compensation for 1-2 new staff persons dedicated to Cool Center activities. Costs could include payroll taxes, worker's compensation costs, etc. <u>Exclusions:</u> Costs for administrative or oversight personnel not directly involved with providing Cool Center services should be included under the "Administrative" category; charges for volunteer personnel are not covered by this program.	\$175,400
Refreshments	Incremental costs for the following: bottled water, coffee, tea, punch, cookies, crackers, pretzels, or other light snacks. Exclusions: Food purchases that could be construed as an effort to provide full meals for participants are not covered by this program.	\$20,952
Total 2006 Budget		\$556,000

ATTACHMENT C - Stakeholder Meeting Notes for 2006 Cool Center Program Planning

Question Asked by	Question	Answer provided by	Answer
Sheila Lee	Alida, can you provide some background on CAP, Riverside's Cool Center Program for 2005.	Alida Plascencia	CAP, Riverside had 22 sites in 2005. The centers were open from July 1, 2005, through October 31, 2005, Monday through Friday, and operated from 10 a.m. to 6:00 p.m. The 22 sites served 8,000 participants during 2005. Outreach was done via newspaper, fliers, radio, television, and through partners. The centers were operated on a volunteer basis.
Sheila Lee / Hazlyn Fortune	What was the total budget for these sites?	Alida Plascencia	I do not have the exact number; however, it was closer to \$20,000.
Sheila Lee	Was Administrative costs covered in this budget?	Alida Plascencia/Janet Hough	No, Administrative costs were covered through block grant funds.
Hazlyn Fortune	What was the daily attendance at the centers?	Alida Plascencia	I do not have the information totaled for all centers; however, we had over 200 participants in one day at one of the desert site locations.
Hazlyn Fortune	Did you have sign-in sheets?	Alida Plascencia	Yes, we did have sign-in sheets. We tracked the name, age of participant, and location.
Hazlyn Fortune	How long did people stay at the sites?	Alida Plascencia	That information was not tracked.
	Same question answered by different contractor.	Jenai Morehead	In my experience, participants generally stay at a site from 10 a.m. to 3 p.m. Seniors want to go home at 4:00 p.m. regardless of whether it's hot or not. Participants start thinning out between the hours of 3 p.m. and 5 p.m.
Hazlyn Fortune	How long have you been operating Cool Center sites?	Alida Plascencia	5 years.
Hazlyn Fortune	What changes have you made within the last five years?	Alida Plascencia	A few changes. We've increased the number of volunteers to approximately two per site. We started with five sites and have increased to 22 sites.

Mariana Campbell	What are the ages of the volunteers?	Alida Plascencia	I do not have that information with me. However, I know that we had one volunteer who was very young. She was about 18 or 19 years old.
Sheila Lee	Did you require the sites to provide liability insurance?	Alida Plascencia/Janet Hough	No, we expected that they had the insurance. However, we did not require the agencies to have or provide insurance.
Hazlyn Fortune	What centers were operated by the other contractors?	Sheila Lee	Wake Up, Inc. had 6 centers. Operation Grace had 3 centers. TODEC had 3 centers, and the Fair Housing Council of Riverside County had 2 centers. These centers were operated in 2004.
		Glendon Morales	Wake Up Inc. operated six centers throughout the high desert and low desert communities. There were 2 paid staff per site, and transportation was provided. The centers were open from 10 a.m. to 5 p.m., Monday through Friday. There was one center that was open Tuesday through Saturday.
		Jenai Morehead	Operation Grace operated three centers. Two were senior centers and one targeted the youth population. The seniors required more crafts and activities; and, the youth snacks. The centers serviced approximately 25-60 participants per day at each center. The centers were open from July to October 15, 2006.
		Luz Gallegos	TODEC operated two centers. One in Perris, one in Blythe, and one in Cathedral City. TODEC also held conservation workshops from which 400 participants graduated after completing 60 hours of conservation training.
Sheila Lee	During what time period do you think the Cool Center sites should operate?	Glendon Morales	Would prefer Mid-May/June to October.
		Luz Gallegos	Mid-May/June to October.
		Jenai Morehead	Mid-May to Mid/Late September.
		Alida Plascencia	May through October.

Hazlyn Fortune	What populations were targeted?	Glendon Morales	Low income, Hispanic community, and middle income families. We targeted middle income families because they do not have money as well and are sometimes forgotten.
		Luz Gallegos	Disabled, elderly, monolingual, and low-income
		Jenai Morehead	I agree with everyone else. In addition, we targeted youth.
		Alida Plascencia	Seniors and small children.
Hazlyn Fortune	Did the other centers operate with volunteers?	Glendon Morales	No. It's hard to get volunteers to provide consistent support for the centers. We had two paid staff per site.
		Luz Gallegos	It is very difficult to get volunteers; and, because of the population we serve, we need paid staff. There is a trust issue in dealing with the Hispanic community in our area.
		Jenai Morehead	I agree with Glendon and Luz. We need paid staff.
Sheila Lee	What items do you feel are necessary for a successful Cool Center program?	Glendon Morales	Utilities, games, movies, bingo w/game prizes for elderly, compact fluorescents, educational materials, office supplies, and direct support from related programs, ie. refrigerator installation, etc.
		Alida Plascencia	Electric bill, transportation, games, fliers, coloring books for youth on energy conservation, etc.
		Luz Gallegos	Educational materials, liability insurance, and I agree with everyone else.
		Jenai Morehead	I agree with everyone else.
Mariana Campbell	What types of facilities were used for the Cool Center sites?	Luz Gallegos	The one cathedral city was a church. The one in Blythe was a community-based organization. The one in Perris was at TODEC's main office.
		Jenai Morehead	Two senior centers and one church.
		Glendon Morales	Mostly senior centers and community centers.
		Alida Plascencia	Different types of sites.

Sheila Lee	Where do you think the centers should be located, ie., centers in same city, distance, etc.	Jenai Morehead	No bad place to put a center.
		Luz Gallegos	In some cases, there is a trust issue. TODEC ran a center in 2005 with unrestricted funds. Because of possible trust issues and the different populations served, I don't feel that there is a bad place for a center.
		Glendon Morales	No bad place for a center.
		Alida Plascencia	I agree with Glendon. 60% of the County is desert. I think a Cool Center should be offered in every city if possible.
		Janet Hough	Populations targeted may play into where sites are located. Two centers in a particular city may have different focuses, ie. One is a senior center and one is a youth center.
Sheila Lee	What costs do you think should be covered under Administration?	Luz Gallegos	Accounting, Evaluation, etc.
		Glendon Morales	Outreach/Education, Accounting, mileage, etc.
		Jenai Morehead	I agree with Glendon and Luz. Accounting, Supervisors, etc.
		Alida Plascencia	I support all comments made. In addition to telephone calls, faxes, communications, outreach, etc.
Hazlyn Fortune	What amount was spent for administration?	Glendon Morales	Approximately \$10,000 per site.
		Luz Gallegos	Approximately \$10,000 per site.
		Jenai Morehead	Same as Glendon and Luz.
		Alida Plascencia	I'm not sure how much was spent on Administration due to the fact that CSBG funds were used for Administration costs.

ATTACHMENT D - SCOPE OF WORK FOR THE COOL CENTER PROGRAM

Contractor shall operate a Cool Center at each of the following locations (each a “**Cool Center**”):

-
-
-

In the performance of its obligations under the Agreement, Contractor shall, with respect to each Cool Center listed above, perform the following work:

A. General Operations:

1. Operate the Cool Centers from June 19, 2006, through October 15, 2006 (the “**Operating Period**”).
The Cool Centers shall be open Monday through Friday during the peak hours of 10 a.m. to 5 p.m. These are the minimum hours of operation for each Cool Center.
2. Use reasonable efforts to target (i) low-income, (ii) seniors, and (iii) disabled persons. Reasonable efforts to target the population include, but are not limited to, those activities set forth in Section B below.
3. Admit any person who wishes to use the Cool Center for its intended purposes (a “**Participant**” or collectively “**Participants**”) regardless of such person’s age, gender, race, religion, ethnicity, or sexual orientation.
4. Keep the Cool Center air-conditioned during the Operating Period from Monday through Friday during the hours of 10 a.m. to 5 p.m. Contractor shall keep the Cool Center clean and in safe condition. Contractor shall ensure that drinking water is available for all Participants.
5. Take reasonable steps to ensure that parking is available to those Participants who drive to the Cool Center.
6. Establish and maintain during the Operation Period procedures to be followed by staff and Participants in the event of an emergency. Such procedures should reflect the highest level of care that can be taken in an emergency situation.
7. All Cool Center sites shall be handicap accessible.

B. Marketing and Public Awareness:

1. Inform local community-based organizations, local government agencies, senior agencies and other organizations that serve the needs of the target population about the Cool Centers so that these organizations may refer members of the target population to the Cool Center.

2. Use its best efforts to promote the Cool Centers on one or more local radio stations through the use of radio public service announcements.
3. Prepare an information flyer and/or brochure about the Cool Center to inform the target population about the Cool Center. Contractor shall distribute copies of such information flyer and/or brochure in a manner reasonably calculated to reach the target population. These efforts may include, without limitation, (i) direct mail, (ii) distribution to local community-based organizations, local government agencies, local businesses, and other organizations, and/or (iii) handing them out to Participants.

C. Education/Distribution of Information

1. Provide energy conservation education to Participants. Contractor is responsible for requesting written energy conservation materials from SCE and maintaining an adequate supply so as to ensure that each Participant can receive such materials during the Operating Period.
2. Assist Participants in reading their energy bills, as necessary.
3. Conduct daily workshops at the Cool Center to inform Participants about the California Alternative Rates for Energy (CARE) program and SCE's Energy Management Assistance (EMA) program, assist Participants in determining whether they are eligible to participate in the SCE CARE/EMA programs and, if so, assist in completing and mailing a CARE application. Customers eligible for SCE's EMA program will be referred directly to SCE to receive services. Contractor shall identify any CARE application submitted to SCE as a result of the work performed under the Agreement by placing Contractor's Source Code ("**Source Code**") on such application. Contractor's Source Code is .

D. Tracking and Reporting

1. Utilize the sign-in sheet attached hereto as **Exhibit A** ("**Sign-in Sheet**") to track Participants for each calendar month of operation (a "**Reporting Month**"). Contractor shall provide to SCE a copy of the Sign-in Sheet for each Reporting Month no later than the fifteenth day of the calendar month following such Reporting Month. Contractor shall take reasonable steps to ensure that each Participant signs and accurately completes all of the information requested on the Sign-in Sheet upon each visit to the Cool Center.
2. Track all referrals provided to other low-income and/or LIHEAP programs and include this tracked referral data in the Contractor's Monthly Report (defined below).
3. Track the energy conservation workshops and CARE workshops held in each Reporting Month, and include such data in the Monthly Report (defined below) for such Reporting Month.

4. Maintain supporting documentation for all expenditures related to the Cool Center operations for each Reporting Month and include such supporting documentation in the Monthly Report (defined below) for such Reporting Month. SCE may, in its sole discretion, disallow any expenditure for which there is no supporting documentation. Contractor understands that any expenditure that is (i) exorbitant or (ii) not reasonably related to the performance of Contractor's obligations under the Agreement, may be disallowed for reimbursement by SCE. Contractor may seek prior approval from SCE for any expenditure that is not described in the Contractor's initial Operation Plan.
5. Prepare an accurate report of the Cool Center operations for each Reporting Month, utilizing the monthly report forms attached hereto as **Exhibit B** ("**Monthly Report**"), and provide such Monthly Report to SCE by no later than the fifteenth day of the calendar month following such Reporting Month. Failure to submit a Monthly Report by its due date may result in additional funding delays. SCE may, in its sole discretion, refuse to accept any Monthly Report provided more than ten days after its due date, in which case any and all expenditures reported thereon will automatically be disallowed. Any Monthly Report that SCE deems unsatisfactory for reasons including, but not limited to, incompleteness, illegibility or use of incorrect format, will be returned to Contractor for revision. Contractor shall have five (5) business days from the date Contractor receives the unsatisfactory Monthly Report from SCE to revise it and return it to SCE. Failure to revise the Monthly Report in a satisfactory manner or return it to SCE within the allotted 5 days may result in the automatic disallowance of any or all expenditures reported on such Monthly Report.
6. Prepare a final report for each Cool Center, identifying, for the Operating Period, (i) the total budgeted amount for each budget category, (ii) the total actual reasonable expenditures for each budget category, and (iii) the reasons for any variance in each budget category between the total budgeted amount and the total actual reasonable expenditures, if any (the "**Final Report**"). The Final Report shall also set forth the total number of Participants served over the Operating Period, identify the total number of Participants falling into each of the Target Population categories (i.e., low-income, disabled, seniors), and evaluate the level of success achieved in the operation of each Cool Center, contemplating the purposes and goals of the Cool Center Project. The Final Report for each Cool Center shall be submitted to SCE by no later than November 1, 2006.

E. Transportation:

1. Provide transportation as follows: Contractor shall obtain and distribute bus passes to Participants who (i) are members of the Target Population, (ii) require transportation to and/or from the Cool Center, and (iii) can reasonably be expected to use the bus for such transportation. The bus passes should be valid for the Operating Period, but should not be valid for any substantial period beyond the

Operating Period. For Participants who (i) are members of the Target Population and (ii) require transportation to and/or from the Cool Center but cannot reasonably be expected to use the bus, Contractor may provide car and/or van service to transport such Participants to and from the Cool Center as needed. Contractor shall not provide transportation to any Participant who does not meet the requirements set forth in this paragraph without prior approval from SCE.

2. Use its best efforts to encourage and organize ride-sharing among Participants.
3. Maintain each vehicle, if any, used by Contractor to transport Participants in safe operating condition during the Operating Period. Such vehicle(s) must be equipped to accommodate passengers for transportation purposes, including, but not limited to, having a seat belt available for each passenger, and must be covered by insurance as set forth in section F2 below.
4. Ensure that any person employed by Contractor to operate a vehicle used to transport Participants (i) meet the "Fitness for Duty" requirements of the Agreement, (ii) have and maintain a valid California Driver's License to operate such vehicle, and (iii) have and maintain a safe driving record, at all times during the Operating Period.

F. Insurance

1. Maintain insurance on the Cool Center operations during the Operating Period in accordance with the requirements of Section 16 of the Agreement. Contractor must provide SCE a copy of each insurance policy covering the Cool Center prior to beginning Cool Center operations.
2. Maintain insurance on each vehicle, if any, used by Contractor to transport Participants to and from the Cool Center during the Operating Period in accordance with the requirements of Section 16 of the Agreement. Contractor must provide SCE a copy of the insurance policy for a vehicle prior to using such vehicle to transport Participants to and from the Cool Center.

ATTACHMENT E - 2006 Cool Center Program Operational Plan

Estimated No. of Participants to be served:
 Daily: _____ Weekly: _____ Monthly: _____

Agency: _____
 Cool Center Location: _____

Category	Description of Expenditures Within Category	Budget Amount (Proposed by Agency)	Activities <small>(Please specify the Agency's planned activities or anticipated expenditures within each proposed budget category. If no budget for a category is listed, please indicate if another funding source will be used, or reasons no budget has been allocated)</small>
Administrative	<p>Incremental costs for the following: janitorial, insurance, office supplies, rent, bookkeeping, photocopying, management oversight, and other miscellaneous administrative expenses.</p> <p>Incremental costs are those costs that would not have been incurred by the Agency but for the operation of the Cool Center.</p> <p><u>Exclusions:</u> Capital improvement items such as furniture, appliances, etc. are not covered by this program.</p>	\$ _____	
Utilities	Proportional electricity costs for actual space used for Cool Center activities.	\$ _____	
Supplies	Office supplies, activity items, etc.	\$ _____	
Outreach/ Education	<p>Printing and distribution of informational flyers or brochures, banners, etc., for use in providing outreach for the Cool Center; educational workshops or other assistance to inform Cool Center participants about other energy conservation or low-income programs.</p> <p><u>Note:</u> SCE will provide some materials concerning its other energy efficiency and low-income programs for distribution to Cool Center participants.</p>	\$ _____	
Transportation	<p>Bus passes, vehicle rental, and fuel costs to provide transportation for the target populations only.</p> <p><u>Exclusions:</u> Costs to transport participants who are not members of the target population or to pay for non-Cool Center vehicle operation, and mileage associated with rental vehicles (unless charges are included in the rental contract), are not covered by this program.</p>	\$ _____	
Personnel/ Staff	<p>Incremental compensation for existing on-site staff members to provide direct support of Cool Center activities at a location; and/or full compensation for 1-2 new staff persons dedicated to Cool Center activities. Costs could include payroll taxes, worker's compensation costs, etc.</p> <p><u>Exclusions:</u> Costs for administrative or oversight personnel not directly involved with providing Cool Center services should be included under the "Administrative" category; charges for volunteer personnel are not covered by this program.</p>	\$ _____	
Refreshments	<p>Incremental costs for the following: bottled water, coffee, tea, punch, cookies, crackers, pretzels, or other light snacks.</p> <p><u>Exclusions:</u> Food purchases that could be construed as an effort to provide full meals for participants are not covered by this program.</p>	\$ _____	

ATTACHMENT F - 2006 Cool Center Sign-In Sheet

Contractor: _____

Cool Center Location: _____

Date: _____, 2006

Full Name	Address	City, Zip	Telephone Number	Do you have an air-conditioner in your home? (Y or N) If yes, did you turn off your air-conditioner before coming to the Cool Center? (Y or N)	Did you turn off your lights at home prior to coming to the Cool Center? (Y or N)
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
11.					

Page _____ of _____

Total No. of Attendees (this page only): _____

Full Name	Address	City, Zip	Telephone Number	Do you have an air-conditioner in your home? (Y or N) If yes, did you turn off your air-conditioner before coming to the Cool Center? (Y or N)	Did you turn off your lights at home prior to coming to the Cool Center? (Y or N)
12.					
13.					
14.					
15.					
16.					
17.					
18.					
19.					
20.					
21.					
22.					
23.					
24.					
25.					

ATTACHMENT G - 2006 Cool Center Program Monthly Report

Contractor: _____

Cool Center Location: _____

Reporting Month: _____

Program Leveraging

Please identify the number of referrals made to other Edison or non-Edison programs for the Reporting Month.:

_____ SCE Refrigerator Replacement Program	_____ SCE Energy Education
_____ SCE Weatherization Program	_____ SCE Relamping Program
_____ SCE Evaporative Cooler Program	_____ LIHEAP, eg. Microwave prog.
_____ SCE C.A.R.E.	

Program Participation

Please identify the number of persons who attended the facility prior to the establishment of the Cool Center at this location, and please identify the number of Cool Center attendees for this Reporting Month.

Number of persons who attended prior to establishing Cool Center: _____

Number of Attendees for the Reporting Month: _____

Number of Repeat Attendees for the Reporting Month: _____

Number of Attendees who required transportation for the Reporting Month: _____

Budget Summary*

Initial Start-up Capital:	\$ _____
Total Monthly Expenditures:	\$ _____
Total Expenditures to Date:	\$ _____
Remaining Capital:	\$ _____

*This serves as an at-a-glance summary only. The attached budget sheet should accompany all submitted receipts for documented expenditures.

2006 Cool Center Program Monthly Report

Contractor: _____

Cool Center Location: _____

Reporting Month: _____

Labor Expenses (Please identify staff and the position held. Also identify tasks by labor hours expended):

Name of Staff Person	Staff Position	Hours Worked During Reporting Month	Dates Worked during the Reporting Month	Tasks performed during the Reporting Month	Labor Hours Expended per Task

2006 Cool Center Program Monthly Report – Month of _____

Contractor: _____ **Cool Center Location:** _____

Budget Categories and total dollars expended (Please attach supporting documentation for all expenditures):

Line Item Expenses – Incremental costs are those that would not have been incurred by the Contractor but for the operation of the Cool Center.	Description of Expenditures Within Category	Budgeted Amount for the Reporting Month	Actual Cost or Expense for the Reporting Month	Variance Amount	Variance Explanation
Administrative (incremental costs only)	Incremental costs for the following: janitorial, insurance, office supplies, rent, bookkeeping, photocopying, management oversight, and other miscellaneous administrative expenses. <u>Exclusions:</u> Costs for capital improvement items such as furniture, appliances, etc. are not covered by this program.				
Utilities	Proportional electricity costs for actual space used for Cool Center Activities				
Supplies	Office supplies, activity items, etc.				
Outreach/Education	Printing and distribution of informational flyers or brochures, banners, etc., for use in providing outreach for the Cool Center; educational workshops or other assistance to inform Cool Center participants about other energy conservation or low-income programs. <u>Note:</u> SCE will provide some materials concerning its other energy efficiency and low-income programs for distribution to Cool Center participants.				
Transportation for Participants	Bus passes, vehicle rental, and fuel costs to provide transportation for the target populations only. <u>Exclusions:</u> Costs to transport participants who are not members of the target population or to pay for non-Cool Center vehicle operation, and mileage associated with rental vehicles (unless charges are included in the rental contract). are not covered by this program.				
Bus Passes					
Vehicle Rental					
Fuel Costs					
Personnel/Staff (incremental costs only)	Incremental compensation for existing on-site staff members to provide direct support of Cool Center activities at a location; and/or full compensation for 1-2 new staff persons dedicated to Cool Center activities. Costs could include payroll taxes, worker's compensation costs, etc. <u>Exclusions:</u> Costs for administrative or oversight personnel not directly involved with providing Cool Center services should be included under the "Administrative" category; charges for volunteer personnel are not covered by this program.				
Refreshments (incremental costs only)	Incremental costs for the following: bottled water, coffee, tea, punch, cookies, crackers, pretzels, or other light snacks. <u>Exclusions:</u> Food purchases that could be construed as an effort to provide full meals for participants are not covered by this program.				
Totals for Reporting Month					

ATTACHMENT H - SCE Cool Center Operations

Year	Days of Operation	# of Sites	Expenditures	Participants
2001	99	29	\$417,355	40,000
2002	65	16	\$435,528	17,000
2003	52	10	\$150,541	9,000
2004	57	14	\$259,363	15,000
(proposed) 2006	119	20	\$556,000	(estimate) 45,000

At the Low Income Oversight Board (LIOB) meeting on May 2, 2006, the LIOB requested that SCE provide information on its historical Cool Center Program operations, including the relationship between expenditures and numbers of participants. The above table sets forth the years of operation, the days of operation (i.e., the duration of the Program per year), the number of Cool Center sites operated per year, the expenditures per year, and the number of participants. Generally, the cost/participant ratio was the result of a number of factors, including the number of Cool Center sites, site locations, infrastructure costs, severity of summer season, and fixed cost considerations.

The number of Cool Centers varied from year to year, with a high in 2001 of 29 sites, when the energy crisis sensitized customers to energy use and the possibility of power outages. The energy crisis drove communities to establish these Cool Centers and visit them with more frequency. Further, in 2001, Cool Center sites were located in urbanized areas with larger populations, resulting in more opportunities for higher attendance. Sites were operated in existing facilities, where less funding was needed to keep the facilities open for longer hours or to pay additional staff. Although locating Cool Centers in urbanized areas helped increase participation levels, SCE felt that customers in these areas had alternatives to Cool Centers in order to avoid the heat. Beginning in 2002, SCE shifted the Program's focus to remote locations with extreme heat where limited alternative services to Cool Centers exist.

In contrast to the 2001 Cool Center Program, SCE's 2002 Cool Center Program focused on establishing sites in sparsely populated communities in the hottest climate areas, i.e. Blythe, Ripley, Palo Verde and Baker. As a result, participation rates went down. The number of Cool Center sites also went down in 2002, and in subsequent years, relative to the number of sites in 2001. However, in 2002, costs were relatively higher due to the need to "set up" Cool Center sites in buildings that had not traditionally been available for community service. For instance, in some cases, the buildings had to be retrofitted with cooling equipment and furniture before they would be suitable for use as a Cool Center. The establishment of these sites within SCE's isolated, extreme climate areas also required additional costs such as rent, increased utility costs, radio station advertisement, and staff training.

In 2003, existing, experienced contractors were used which decreased the need for capital expenditures. Fewer contractors operated fewer sites in 2003, and the 2003 Program started later in the year than the 2002 Program.

In 2004, four additional Cool Centers were established which allowed more participants to be served. Moreover, SCE continued to work with its existing, experienced contractors.

Additional factors effecting Cool Center costs and participation rates included the severity of the summer season and fixed cost expenditures. Unlike other "Cool Center" programs, SCE's sites were open regardless of the temperature during the summer season, and attendance was understandably affected by how hot the summer was during a particular year. Additionally, costs associated with staffing and other overhead costs (e.g., rent, cleaning services, utilities) remained fairly consistent regardless of attendance.